

**AWARD NOMINATION
SMALL BUSINESS PARTNER OF THE YEAR**

**(For presentation at the Annual Small Business Awards ceremony
in June, 2004)**

Bureau: Internal Revenue Service - ATSPC/Chamblee

- 1) **Please provide the following company information:**

Company Name: Four Seasons Environmental, Inc.

Address: 60 A American Way
Monroe, OH 45050

Telephone Number: 513-539-2978

President/Owner/CEO: Dan Tarkington

Business Type (check all that apply):

☒ Small ☐ SDB ☐ 8(a) ☐ Women-owned
☐ HUBZone ☐ Veteran-owned ☐ Service Disabled Veteran-owned

- 2) **Please describe how this small business has excelled in the past year in the performance of their contract. Additionally, please provide a brief profile of the firm in your description.**

Company Profile:

Four Seasons Environmental, Inc. (FSE), headquartered in Monroe, Ohio, bears a significant presence in the Atlanta, Georgia area, accounting for about half of their business. In support of the Internal Revenue Service (IRS), FSE has provided exceptional Mechanical Maintenance Service in support to the Atlanta Processing Service Center (APSC).

FSE has provided complete facility maintenance at the Atlanta Processing Service Center since 1998. The FSE APSC Project employs a total of 9 employees, including 8 technicians and one supervisor. The Contract scope includes operation, maintenance, and repair for the original facility, constructed in 1962, as well as a building addition, constructed in 1968. Prior to 2000, the only significant facility upgrades were to the power house in 1978. The nature of work can best be classified as light industrial, not general office space.

Four Seasons operates under the 5th mechanical maintenance contract awarded since GSA delegated the operation of the facility to the IRS in 1987. FSE provides 24/7/365 operational support for all IRS APSC operations. To fully appreciate the annual FSE contribution, one must understand the cyclical nature of the tax collection process.

The IRS maintains a year round staff of approximately 1,500 employees. However, between January 15 and March 1 that number increases to over 3000 employees to handle the flood of tax returns each Spring. This "change in pace" has overwhelmed lesser contractors in the past. IRS processes over 16 million tax returns between January and June with a total over 20 million annually. With the amount of intermittent staff, and volume of tax returns processed at this site, there is not sufficient space to discuss the toll of deterioration and abuse this causes to the Facility. ***ALL the equipment runs 24/7/365 and our facility requires more than double the maintenance of a normal office building.*** Four Seasons excels at meeting this annual challenge. They provide excellent proactive O&M services that greatly contribute to a seamless transition each year. They are always ready to respond to any request with a "will do" attitude. IRS believes Four Seasons' strong hands-on management, careful recruitment practices, and active employee support combined, provides the excellent services IRS now enjoys.

The age of this facility is complicated by the lack of upgrades during the past 10 years. For example: There is no central temperature control system. EACH TEMPERATURE ZONE, throughout the building, has its own thermostat. Each thermostat must be manually adjusted. There are 228 individual thermostats in the building. Each thermostat is calibrated annually and adjusted as required - hundreds of adjustments each year.

FSE has been instrumental in reducing energy and water consumption at the APSC. Atlanta has the lowest water use per square foot of any Service Center, based on usage reports for FY-2002 – 03. The Atlanta Service Center has exceeded all Energy Act Reduction Goals for both electricity and water as of the end of FY-03.

Summary: FSE provides exceptional support to the IRS beyond normal operations and maintenance responsibilities. FSE volunteers by assisting in the planning and design phases of IRS projects to identify problems up front, thus saving costly change orders later. FSE maintains a positive attitude, always willing to work with other IRS contractors to minimize adverse effects of other contracts or projects on IRS operations. FSE is constantly ready to assist the IRS in achieving their goals. FSE's performance has been flawless throughout the period of performance and is both professional and pleasurable to work with at all levels. This contractor is most deserving of this award for its continued responsiveness, positive attitude, hard work and dedication to the Internal Revenue Service. Four Seasons Environmental works constantly to live up to their local motto: "Partnering for a better tomorrow, today" and demonstrates that every day in support of the Internal Revenue Service.